

ROSE BRUFORD COLLEGE OF THEATRE & PERFORMANCE

FULL TIME STUDENT YEAR REPRESENTATIVES' INDUCTION 2018-19

HELD ON

Monday 22 October 2018 at 17.00

All identified full-time student year representatives had been invited to attend an induction session designed for new and continuing year representatives.

The event was hosted by Dr Andrew Walker, Vice Principal. Angela Taylor, Head of Quality, was also present.

Welcome and Introductions

SYRs were welcomed to the meeting. The aim of the meeting was to provide a briefing about the role of Student Year Reps. A list of attendees is set out at the end of these notes.

The Vice Principal outlined the role of the Quality Office in ensuring that the student voice was heard through College committees and other student feedback mechanisms. The VP explained that Gill Simson, Quality Officer, would be contacting the student reps at various stages during the academic year to invite them to meetings and to provide them with information about Committees.

Role of Student Year Representatives (SYRs)

The Vice Principal introduced the Student Year Representative (SYR) Handbook for 2018-19, which was handed out at the meeting. The handbook would also be available through the VLE.

Level five and six reps who had served as reps before were asked to give suggestions about how to effectively communicate with students on their programmes. Suggestions included holding regular year meetings, ensuring that the views of all students were taken into account and using social media to reach as many students as possible. SYRs were also reminded of the importance of checking College emails regularly. Level five and six SYRs suggested that taking a vote from those students present was often a good way of ascertaining the strength of feeling on a particular matter.

The level four reps were encouraged to make contact with the level five and six reps from their programmes.

Forthcoming Programme Committees

A sample Programme Committee agenda was included in the SYR Handbook which gave an example of the indicative business which would be covered at the meeting. The role of the External Examiner was outlined, and how the College conducted annual monitoring of each of its programmes. Level four reps were encouraged in particular to feedback within the Programme Committee on their experience of the induction process.

Student surveys

The Vice Principal outlined the range of ways in which the College collected student feedback. These included the National Student Survey (NSS), First Impressions Survey (FIS) and level 5 survey.

Membership of cross-College committees

Students were represented on all College Committees through to the Board of Governors. The Head of Quality and Vice Principal detailed the range of cross College committees together with a brief outline of the business of each Committee. They encouraged student representatives to put themselves forward for membership of the Committees up to a maximum of two.

It was noted that the membership of the Student Experience Committee listed in the Student Representatives' Handbook should be corrected to include the BAME SU Officer.

Student Union

The SU executive members present introduced themselves, and asked the reps present to spend time in groups discussing scenarios based on the types of issues which may be brought to them as student reps. The scenarios were then discussed within the meeting. The SU officers encouraged reps to consider solutions to the scenarios beyond seeking help from Student Services or the SU unless these were the most appropriate course of action. In all cases, reps were urged not to hold responsibility for solving issues themselves but to always seek help from other sources. If it was a course-related issue which wasn't urgent then the matter should be raised through the Programme Committee. The VP detailed the process of module evaluation which would take place during the second semester.

The SU President outlined the four strands of the Student Voice which were now the focus of the SU and drew attention particularly to the Bruford Voice hour which would provide all students with an opportunity for open chat and debate. Through discussion at Academic Board, the theme for the first Bruford Voice might focus on equality and diversity. Student reps would be key to ensuring the success of Bruford Voice. In addition, the SU would be holding open SU exec meetings throughout the year.

The SU was also keen to link with Bird College and was also exploring links with Central School of Speech and Drama (CSDD).

The SU Environment and Ethics Officer was keen to encourage one student from each programme to be involved in discussions about environment and ethics and would be in touch regarding this initiative.

The meeting closed at 18.15.

FULL TIME STUDENT REPRESENTATIVES' MEETING – 22 OCTOBER 2018
Attendance list

NAME	PROGRAMME	LEVEL
Joe Mobbs	ATA	4
Charlotte Linighan	ATA	4
George Wait	ETA	4
Jasmin Norris	ETA	4
Hannah Williams	TD	4
Glen Leyser	CLC	4
Jude Devoil	CLC	4
Charley Hardwick	LD	4
Rosie Clarke	LD	4
Grace Velvick	CP	4
Gina Dicker	CP	4
James Hopwood	SA	4
Jay Robinson	CLC	5
Ryan Jacques	SEM	5
Jake Lawrence	CLC	5
Alex Ray	LD	5
Rachael Coombes	CP	6
Charlotte Pearce	CP	6
Yasmin Dawes	ATA	6

Student Union Executive

NAME	PROGRAMME	LEVEL
Barney Gutteridge	SEM	5
Thomas Page-Badger	LD	5
Izzy Myatt	SEM	5
Thomas Laing	PS	5
Luke Jeffery	CLC	5
Andrew Exeter	LD	5